

Engagement Committee

Purpose

An Engagement Committee is in place reporting to both the NHS Derby and Derbyshire CCG Governing Body and Joined Up Care Derbyshire Board. The Committee, which has representatives from across the health and social care system, including members of the public and representatives from Healthwatch, has been set up to ensure that the voice of the local population is heard and influences any developments.

Its objectives relating to the work of Joined Up Care Derbyshire are to:

- Ensure any service changes and plans are developed and delivered through effective engagement with those affected by change and that patients, carers and the public are at the centre of shaping the future of health and care in Derbyshire
- Provide a lay forum within which discussions can take place to assess levels of assurance and risk in relation to public and patient involvement and consultation
- Retain a focus on the need for engagement in strategic priorities and programmes, to ensure the local health system is developing robust processes in the discharging of duties relating to involvement and consultation
- Promote innovation and improvement in public and patient engagement
- Provide update reports on assurance and risk to the Joined Up Care Derbyshire Board on the delivery of duties and activities relating to patient and public engagement and involvement
- Champion patient and public involvement in all processes relating to clinical commissioning group (CCG) and Joined Up Care Derbyshire decisions
- Oversee the development and delivery of a robust infrastructure of engagement mechanisms including, but not limited to, place-level engagement, reference groups to provide insight on emerging issues, a Citizens' Panel from which can be drawn individuals across a matrix of geography/conditions/protected characteristics, project-specific lay representation and other mechanisms as required.

Accountability

The Committee is accountable to the CCG's Governing Body.

The Engagement Committee is authorised by the Governing Body to provide the Governing Body with appropriate assurances in respect of ensuring the voice of patients and the public is heard throughout the CCG processes in the planning, commissioning, transformation and monitoring of services and to provide advice and support in the delivery of appropriate and effective patient and public involvement (PPI) methodologies.

Chair arrangements

The Chair of the Committee shall be one of the Lay Members for PPI, nominated by the Accountable Officer and endorsed by the CCG Chair. In the event that the Chair is unavailable to attend, the second Lay Member for PPI shall be the Vice Chair.

Membership

The membership of the Committee will comprise of the following voting and non-voting members:

Voting Members

- Governing Body Lay Member – PPI lead (Chair)
- Governing Body Lay Member – PPI lead (Vice-Chair)
- Governing Body Lay Member Primary Care Commissioning
- Foundation Trust Governor – Secondary Care
- Foundation Trust Governor – Community
- Foundation Trust Governor – Mental Health
- Derbyshire County Council representative
- Derby City Council representative
- Clinical representative – TBC
- 8 x Place engagement structure (TBC) representatives
- Education Sector independent representative – e.g. Derby University representative
- Executive Director of Corporate Strategy or deputy
- Business Sector independent representative
- Non-voting Members
- Healthwatch Derby Representative
- Healthwatch Derbyshire Representative
- Voluntary Sector City and County representation – nominated infrastructure lead officer

- CCG/Joined Up Care Derbyshire, Assistant Director Communications and Engagement (or deputy)
- Joined Up Care Derbyshire Head of Engagement
- CCG officer subject experts will be attendees at each meeting as required.

Governance

