**Patient and Public Partner | involvement agreement**

We want to create an environment that is as inclusive as possible and we want to ensure that everyone is able to contribute and has a positive experience of being part of *[name of Board, Committee, Workstream].*

To achieve this, we expect that all members of the *[name of Board Committee, Workstream]* act with fairness, honesty, integrity and openness, to respect the opinions of others and treat all with dignity and respect.

**Key Requirements for the role:**

* You should have lived; related experience or knowledge of the issues being discussed around *[name]* care pathways.
* To be passionate about helping to develop and shape *[named services]* across DerbyandDerbyshire
* To articulate patient and public views from a broad range of perspectives
* To be aware of, and committed to addressing health inequalities.
* To have an understanding of, and commitment to maintaining and respecting confidentiality
* To feel confident communicating effectively with a wide range of people, to voice opinions, and contribute to the debate
* To be able to contribute constructively, including taking an active part in discussions and keeping comments within scope of the published agenda (so far as is reasonable)
* To be open to, and respectful of other people’s points of view
* To be willing to undertake personal development and training where appropriate to support understanding of the meeting content and your contribution to discussions.

**Our commitment to our Patient and Public Partners:**

* You will receive an induction and support sessions will be available.
* You will be provided with a lead contact to assist with any questions and provide support before, during and after meetings.
* You will be reimbursed for out of pocket expenses in line with our [Patient and Public Involvement (PPI) Payments Policy](https://joinedupcarederbyshire.co.uk/download/patient-and-public-involvement-ppi-payments-policy/).
* You will be provided with a range of training opportunities. If any bespoke training is required for you to fulfil your role, this should be discussed and arranged at the earliest opportunity.
* You will be provided with information about the JUCD Peer Support Network. This would enable you to get to know other Patient and Public Partners across the system (more information below).
* You will be supported with any other reasonable adjustments wherever possible.

I agree to abide by the above involvement agreement throughout my membership of *[name of Board, Committee, Workstream]* and when taking part in related activities:

**Name**:

**Signature**:

**Date**: