ORION ${ }^{\text {K }}$
HEALTH


## Shared Care Record

Quick Reference Guide：The Clinical
Document Viewer
QRG 003

The Clinical Document Viewer

When you have a person＇s record open，you can see the Clinical Document Viewer（CDV）on the left hand side of the screen．

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Nowe Ni moculavinol
```



```
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```



You can create more space to view the CDV by dragging the line to the right and reduce the space by dragging the line to the left．

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Osed
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-Care Plamara 7
*-Climical Notes (12 /12
- comepondmenecisi
- tvens(12:13|
* Laboratory co/42
*-Medication (12:14
- Ossenvation土 (6/
```



```
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Mathamgry]
* Repers [1/7
summary Vieas /6 toi
Onkrown Citepryy\II
You can click and drag
    more spe to within the
more space wit
```


## The Clinical Document Viewer

The CDV can be configured to show documents in severa ways．To configure the Document tree，select the configure button．

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You can show specific timeframes：

Document View
Show
Group By
Sort By

洋 Full Patien
ADara Quall
Data Quant
3 Send Feedb
－Alerts \＆Ris Specitic Range
－Assessments（5）
－Clinical Notes（12／12）
－Correspondence（15）

You can also group the document tree by Category，Date， Service，Author，Facility，Shared by and Source．＊Confirm what IDCR sorting consists of＊

Document Vien

| Stiow | AI |
| :---: | :---: |
| Group 明 | Category $\checkmark$ |
| Sort by | Laregory |
| Apply | Date |
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| ㅍllfull Patient |  |
| CTata Cuatil | Author |
| Send Feedo | Faxility |
| －Assessment |  |
| －Care Plans | Stared by |

## The Clinical Document Viewer

The CDV can also be sorted by Date，Title and Author．．＊ Confirm what IDCR sorting consists of＊

## Document View

| Show | All |  |
| :---: | :---: | :---: |
| Group By | Category | $\checkmark$ |
| Sort By | Date $\checkmark$ |  |
| Apply | Date |  |
| \＃\＃\＃Patient Sum | Title |  |
| \＃\＃：Full Patient $\square$ Data Quality | Author | c |

Please ensure that you select the Apply button for any changes you make to take effect．


You can also search for individual documents within the CDV．


## The Clinical Document Viewer

The search field is an intelligent search field and will return results as you type．

| Document View |
| :--- |
| Res $\quad$ Read Unread |

＊Orthopaedics（4）
目 13－Dec－2020 ReSPECT Christchurch Hospital
＊Respiratory（1）
固 23－May：2019 Discharge Letter－Respiratory Christchurch Hospmat
＊Unknown Service（2／35）
国 29－Apt－2021 RESPECT
To view documents，select them from within the tree．


You can mark documents as read or unread by hovering over them and selecting the relevant option．

## Medication

| Category | Medication |
| :--- | :--- |
| Service | Community |
| Author | Dorset Community Hospital－Testing Unit |
| Source | Systmone |
| Mark As | Read Unread |
|  | Phy 5 5 |

## The Clinical Document Viewer

You can also mark all documents as read by selecting the ＇Mark All as Read＇button underneath the Document View．
Document View
Showing All Mark All As Kead
Group By Service Sority Date

You can also open documents from the recent document＇s dashboard card within the person summary screen．


When you select a document from the dashboard card view， you will notice that the CDV opens the document and places it in chronological order


N．B．The content of the Document View will vary based on the information shared to the Person＇s Shared Care Record．

