

The Person Summary Screen

When accessing a person's record you will be taken to the Person Summary dashboard screen.

The default view of this screen shows Dashboard cards relating to information received from the Organisations contributing to the person's Shared Care Record.

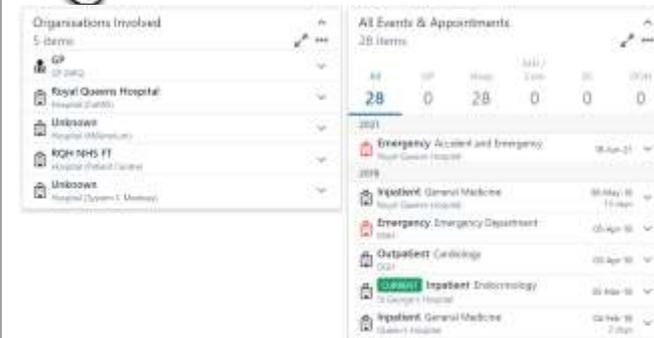


You can hide information within the dashboard cards by selecting the 'collapse all' icon at the top right hand side of the screen.



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And similarly, you can expand all the dashboard cards by selecting 'expand all'.



If a dashboard card has no information to show, the card will still be present but will have no information populated.



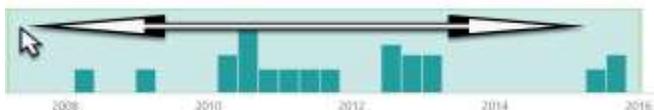
The summary page also has a timeline view.



Shared Care Record

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You can highlight specific dates in the timeline to show information relevant to that timeframe by clicking and dragging your mouse along the part of the timeline you wish to view.



This will adjust the information in the dashboard.



To go back to viewing all information within the timeline, simply click anywhere on it.

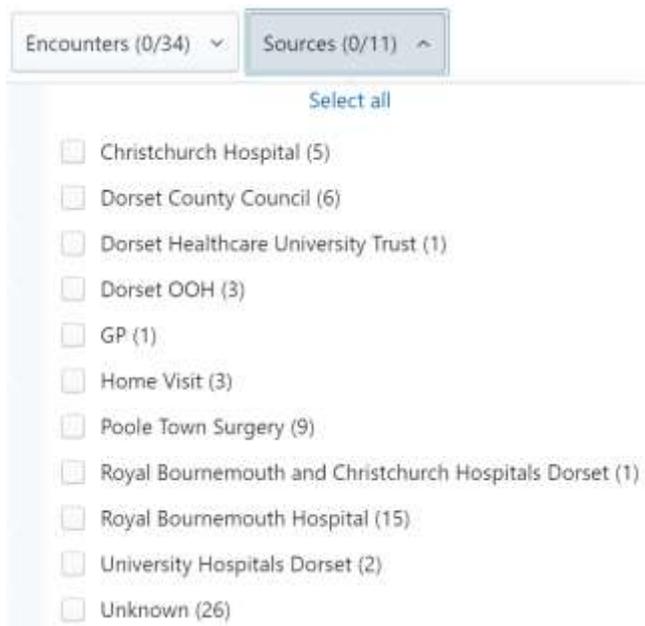
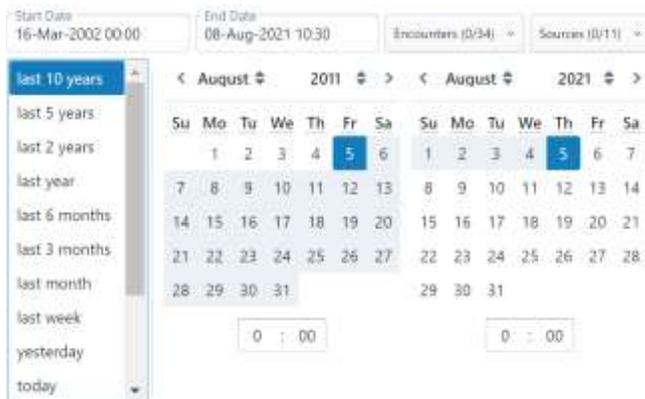


You can hide or show the timeline by selecting the show//hide timeline button.



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You can also filter information you see on the dashboard screen by using the calendar, encounters and sources filters.



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To view all the information within a dashboard card, select the expand arrow and further information will be displayed in a pop-up window.



The dashboard cards can be viewed in comfortable or compact view.

